



## May 2010 Meeting Minutes (Draft)

**Attending:** CTTAB members: Ted Schmitt, (Chair), Brian Hsi, Marina Martin, Robert Dolin, Stacey Wedlake, Roni Ayalla

**Absent:** Karen Manuel, Daniel Carillo, Jr., Will Pugh (Co-chair), (All excused) , Eric Koester

**Staff:** Bill Schrier, David Keyes, Tony Perez, Wayne Barnett (Seattle Ethics and Elections Commission), Gary Smith (City of Seattle Law Department)

**Public:** Ken Meyer, Dorene Cornwell, Erik Akers

- 1) Introductions
  - a. Approval of agenda and April minutes Roni moved for approval, Marina second, Agenda and minutes were approved
  - b. Chair report: Broadband and Apps for Seattle committee descriptions sent out. Please review. Goal to have a short description on the home page for CTTAB. Stacey working on one for DigInclusion and Brian for Civic Engagement
- 2) Public Access Television: There were three proposals submitted, two valid proposals. The award is tentatively going to the Seattle Community Colleges, pending successful completion of contract negotiations and Council approval. Once the contract is signed and approved, they will be invited to present to CTTAB. Ted recommended looking at the Denver Open Media Foundation model, which the community college is also looking at using.
- 3) Report from Great Student Initiative – Stacey – with Roni
  - Partnership with MS, Comcast, One Economy. For eligibility, can't have had Comcast internet for last 90 days, Want to get started by this coming school year.
  - Comcast economy service will be 1.6 down, 384 up. Sells at about \$25/month

- Stacey and Roni will follow-up.
- See the Council presentation on the Seattle Channel at <http://www.seattlechannel.org/videos/video.asp?ID=2081133>

4) Public Comment: None

5) Director Report: Bill Schrier, Chief Technology Officer (See attached report below)

- a. There will be significant budget cuts for 2012 in all areas of the city, including DoIT. However right now there are not layoffs or reduction in areas that CTTAB works with.
- b. New features on Seattle.gov
- c. Aneesh Chopra, National Chief Technology Officer was in town. Working together on 4<sup>th</sup> generation wireless and with Socrata on data.gov. Obama has proposed \$7 bil in 2012 for Public Safety wireless.
- d. Other topics: Year Up program. DoIT has an intern.
- e. Google Fiber broadband deployment: Went to Kansas City, in part because the City was unified and able to act quickly and committed staff to quickly implement the system and pole installation. Google is looking at additional projects. Seattle did rank well, even if not awarded.

**Note: For the presentations by Wayne Barnett and Gary Smith, it is strongly recommended you listen to the podcast of this meeting.**

6) Ethics laws and practices for advisory board members: Wayne Barnett, Executive Director, Seattle Ethics and Elections Commission (See [www.seattle.gov/ethics](http://www.seattle.gov/ethics) and <http://www.seattle.gov/ethics/etpub/faqadvisory.htm> for brochure on Advisory Boards and Commission rules and Conflict of Interest Form).

- Main issue is likely to be where there is financial interest
- Wayne is available – Please use him to consult with.
- Important to disclose conflicts – they have a form
- Careful not to use your role with the city
- Do not assist people with an application for the Fund, Don't give them an advantage in access to funds.
- Gifts: If someone is applying for funds or has another interest where you have influence, buy your own lunch (don't accept the gift).

7) Open meetings laws and practices for advisory board members: Gary Smith, Law Department

- Public records act requires disclosure except for narrow exemptions
- Applies to virtually any form of communications, including email
- Applies to documents held anywhere.

- There are retention records for substantive documents and communications. This doesn't include agenda or notes.
- Open Public Meetings Act:
- CTTAB is required to have open meetings and allow public to attend. If majority meets to discuss Board business, the open meeting rules apply.
- Recent law applies to email.
- Committee can be subject if it makes decisions and takes public testimony.
- Since conversation potentially violates the open meetings law, best thing to do with drafts is to send comments to a single person who consolidates the input.

8) State Technology & Telecommunications Regulation Review Project: Bill Covington, University of Washington Law School, Technology Law and Public Policy Clinic  
(See presentation attached)

- Interim report available, Public hearing to be held June 3<sup>rd</sup> at UW Law School, final report in December.
- Students presented on these topics:
  - i. Neil Fauerso – Consumer Protection
  - ii. Lawrence Wang – Competition
  - iii. Nathan Barnes - Access

9) Cable Office Report: Tony Perez, Office of Cable Communications (See report attached)

10) Community Technology Report: David Keyes, Community Technology Program (See report attached)

David distributed a copy of the 2011 Technology Matching Fund applicants. Roni Ayalla disclosed a 2011 Technology Matching Fund application conflict of interest due to an application from the her employer, the YMCA.

11) Public Access report – Ted recommended looking at Denver open Media Foundation model. Once contract is signed, they will be invited to present to CTTAB. There were three proposals submitted, two valid proposals.

12) Wrap-up and committee descriptions and meeting dates

Rob will send out doodle for social media meeting –

Members: please complete committee descriptions.

Next meeting: June 14 - Seattle Municipal Tower 27th Floor Board Room (2750)  
Contact: David Keyes at 206-386-9759 or [Communitytechnology@seattle.gov](mailto:Communitytechnology@seattle.gov)